

WHAT I DO

I edit works of various kinds that are to be **submitted for publication**, and that have been **accepted for publication**.

I edit **master's theses** and **doctoral dissertations** in all disciplines, with the written approval of the supervisor.

I assess **full or partial manuscripts of fiction or non-fiction**: I can provide a macro-assessment (an overall assessment of the document's strengths and weaknesses) and/or a micro-assessment (a series of comments made directly on/in the document that address wording, sentence structure, tone, etc.).

I edit **short documents**. There's no minimum. I will work on a job application letter, the home page of your website, a paragraph of text to go on a plaque... whatever you want to get right.

WHAT I DON'T DO

I don't work on **poetry** or **drama**.

I do not edit **papers** that are **to be submitted for a grade in a course**.

(Why not? Because I think it's unethical. Students who submit papers are being evaluated based on the quality of their writing, not mine. Most students who ask me to edit term papers haven't visited their campus writing centre, where the service is free and the staff are trained in what assistance is and is not



appropriate. I know this because I've worked at one. I strongly encourage students to discuss their work with their professors well ahead of time, to ask if the professor will read a draft and make suggestions for improvement, and to visit the writing centre.)

I don't usually edit **bibliographies**, lists of references or works cited, etc. (Why not? Because I am approached by people who use many different style guides: it would be easy for me to make a mistake. Because my expertise is in writing, not in citing, and because it's not worth your while to pay my rates for the time it would take. I will read through them quickly to make sure nothing jumps out. If you like, I will make an effort to find a colleague or a grad student who will do it. And if all else fails and you really want me to, yes, I'll probably do it myself.)

I am not trained in **layout** or **graphic design** (but I can refer you to people who are).